

CITY OF HARLINGEN WATERWORKS SYSTEM
Regular Board Meeting Minutes
Thursday, February 25, 2016

The Regular Meeting of the Utility Board of Trustees was conducted on the 25th day of February, 2016 at 9:00 A.M. in the Harlingen Waterworks System's Board Room located on the second floor at 134 East Van Buren Avenue, in the City of Harlingen, Texas.

Board Members Present: Josh Fields, Chairman
 Michael Garza, Vice Chair
 Kevin Campbell, Trustee
 Richard Uribe, Trustee
 Dan Serna, City Manager, Ex-Officio

Staff Present: Darrell Gunn, General Manager
 Kathern Davidson, Finance & Revenue Director
 Jim Vallely, Wastewater Services Director
 Joyce Lamon, Customer Service Director
 Mark Jasper, Engineering Department
 John McKenna, IT Director

AGENDA ITEM NO. 1: OPEN MEETING AND WELCOME

Chairman Fields called the meeting to order at 9:00 A.M. and asked if the Agenda was posted in accordance with the law, Nilda Sanchez responded yes.

AGENDA ITEM NO. 2: PUBLIC COMMENTS

No public comments.

AGENDA ITEM NO. 3: APPROVAL OF MINUTES

a) From the Regular Board Meeting of November 19, 2015.

With no corrections made, a motion to approve the minutes from the Regular Board Meeting of November 19, 2015 was made.

Motion: Richard Uribe
Second: Kevin Campbell

Motion to approve was carried by a vote of the Board (4-0).

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b) From the Regular Board Meeting of January 28, 2016.

With no corrections made, a motion to approve the minutes from the Regular Board Meeting of January 28, 2016 was made.

Motion: Richard Uribe
Second: Kevin Campbell

Motion to approve was carried by a vote of the Board (4-0).

AGENDA ITEM NO. 4: REPORTS AND PRESENTATIONS

a) Report and Presentation regarding existing and proposed Phone System.

Darrell Gunn reported the Waterworks had been leasing a phone system for quite some time. Mr. Gunn explained IT Director John McKenna was ready to purchase a new phone system for a fraction of the cost of leasing. Mr. Gunn briefed the Board on the cost and savings purchasing this new phone system. Discussion by the Board ensued.

b) Report and Presentation regarding status of Loop 499 Elevated Tower Project.

Mr. Gunn reported the recently approved Elevated Tower Project was already in the works. Mr. Gunn explained that HCISD was definitely interested in putting their logo on the water tower. Mr. Gunn briefed the Board regarding a past logo contest the Waterworks had with HCISD and the possibility of renewing the Waterworks' logo. The Waterworks did award three students for their entries and awarded them prizes for their hard work. Mr. Gunn reported the logo contest may have been misrepresented at the time but was never a guaranteed deal to incorporate the new logo. Mr. Gunn explained some Board members at that time were geared up to update the Waterworks logo and decided to contact a professional firm. Although a marketing firm did come in and make a presentation, the Board was not in consensus to make the change until further research was provided to evaluate the cost of such a change. The logo was never revisited until now. Discussion by the Board ensued and is understood the logo for the Waterworks will remain the same.

c) Report on Delinquent Accounts in excess of \$500 per account.

Darrell Gunn briefed the Board on current delinquent accounts. Michael Garza, Vice Chair reported he had received the list of delinquent accounts and would get contact information to help file suits. Discussion by the Board ensued.

AGENDA ITEM NO. 5: FINANCIALS

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a) Monthly financial report for month ending January 31, 2016.

Darrell Gunn gave a brief explanation this was a routine report. Discussion by the Board ensued.

AGENDA ITEM NO. 6: RESOLUTIONS

- a) Resolution No. R1516-17: A resolution to approve or reject the Utility Cost Sharing Agreement with Rick Lupient for sewer system improvement in development of Oak Ranch Estates Subdivision.**

Darrell Gunn reported sewer lines were close by the area and by coming into agreement with this contractor, the opportunity to expand sewer to the west side of the City was key in helping area growth and development. Discussion by the Board ensued.

A motion was made to approve Resolution No. R1516-17 – to approve the Utility Cost Sharing Agreement with Rick Lupient for sewer system improvement in development of Oak Ranch Estates Subdivision.

Motion: Kevin Campbell
Richard Uribe

Motion to approve was carried by a vote of the Board (4-0).

AGENDA ITEM NO.7: MANAGERS REPORT

Darrel Gunn gave a brief explanation of the information included in the Manager's Report. Discussion by the Board ensued.

AGENDA ITEM NO.9: ADJOURN

There being no further business to discuss, the meeting adjourned at 9:49 A.M.

Motion: Kevin Campbell
Second: Richard Uribe

Motion to approve was carried by a vote of the Board (4-0).

Attest: 
Nilda Sanchez, Board Secretary