

CITY OF HARLINGEN WATERWORKS SYSTEM
Regular Board Meeting Minutes
Thursday, February 26, 2015

The Regular Meeting of the Utility Board of Trustees was conducted on the 26th day of February, 2015 at 9:00 A.M. in the Harlingen Waterworks System's Board Room located on the second floor at 134 East Van Buren Avenue, in the City of Harlingen, Texas.

City Commissioner's Present Chino Sanchez, District 4
 Victor Leal, District 5

Board Members Present: Richard Uribe, Chairman
 Josh Fields, Vice Chairman
 Kevin Campbell, Trustee
 Carlos Yerena, Ex- Officio,

Staff Present: Darrell Gunn, General Manager
 Kathern Davidson, Finance & Revenue Director
 Jim Vallely, Wastewater Services Director
 David Sanchez, Water Operations Director
 Joyce Lamon, Customer Service Director

AGENDA ITEM NO. 1: OPEN MEETING AND WELCOME

Chairman Uribe called the meeting to order at 9:00 A.M. and asked if the Agenda was posted in accordance with the law, Nilda Sanchez responded yes.

AGENDA ITEM NO. 2: PUBLIC COMMENTS

There were no public comments.

AGENDA ITEM NO. 3: APPROVAL OF MINUTES

a) From the Regular Board Meeting of January 29, 2015

With no corrections made, a motion to approve the minutes from the Regular Board Meeting of January 29, 2015 was made.

Motion: Kevin Campbell
Second: Josh Fields

Motion to approve was carried by a vote of the Board (3-0).

AGENDA ITEM NO. 4: REPORTS AND PRESENTATIONS

a) Report and Discussion regarding Staffing and Work Hours.

Darrell Gunn showed a power point presentation on the status of overtime and the idea of adding another crew to the system. With thorough research from staff, Mr. Gunn explained that at this time, it was deemed less costly to continue standby and rotation of the current crews than to implement a new crew which would include employee benefits and the purchase of new equipment. Mr. Gunn reported this item needed further research and would be looking at this closer as the new fiscal year approached. Discussion by the Board ensued.

b) Report and discussion on "L" Street Warehouse.

Darrell Gunn gave a report regarding the recent complaints in the neighborhood in which the warehouse resides. Mr. Gunn reported a number of neighbors complained about the constant dust and noise from the construction phase of the warehouse. Mr. Gunn briefed the Board on consideration of a metal skin fence to alleviate some of the dust flying throughout the neighborhood. Another alternative would be to build new offices at Dixieland Plant, but research proved there would not be sufficient room to house the entire operations out there. Trustee Kevin Campbell suggested an oil emulsion overlay be considered for now; a temporary fix to compact the caliche in preparation for the upcoming high winds March and April are known for. Discussion by the Board ensued.

c) Presentation of CIP Projects

Darrell Gunn showed a power point presentation regarding current Capital Improvement Projects underway. The successful demolition of the Osborne Tower was viewed by the Board. The Filter rehab at Dixieland Plant was the other project to be viewed, showing the progress of the new filter system being installed. Discussion by the Board ensued.

d) Report on Delinquent Accounts in the excess of \$500 per account.

Darrell Gunn informed the Board this was a fairly routine monthly report. Mr. Gunn reported Bill Hubbard, System Attorney was continuing legal actions and continued filing law suits. Discussion by the Board ensued.

AGENDA ITEM NO. 5: FINANCIALS

a) Monthly Financial Report for month ending January 31, 2015.

Darrell Gunn gave a brief explanation on the updated Financial Reports. Mr. Gunn reported that water pumpage was down due to continued rain. Discussion by the Board ensued.

AGENDA ITEM NO.6: RESOLUTIONS

a) Resolution No. R1415-12: A resolution to approve or reject the award bid for the incimate weather disposal of Wastewater Sludge.

Darrell Gunn informed the Board about the use of wastewater sludge disposal. Mr. Gunn explained that the recent continuous rain has left the sludge drying beds at the wastewater plant too wet and therefore are not drying up. In cases as these, the sludge has to be hauled off. Mr. Gunn reported a higher increase for sludge hauling this year was surpassing the administrative threshold amount; therefore, this was taken out for bids. Discussion by the Board ensued.

A motion was made to approve Resolution No. R1415-12– to approve the award for incimate weather disposal of wastewater sludge.

Motion: Josh Fields
Kevin Campbell

Motion to approve was carried by a vote of the Board (3-0).

AGENDA ITEM NO.7: MANAGERS REPORT

Darrel Gunn gave a brief explanation of the information included in the Manager's Report. Discussion by the Board ensued.

AGENDA ITEM NO. 8: EXECUTIVE SESSION

The Board will convene in Executive Session pursuant to § 551.071, Texas Government Code, to confer with the System Attorney regarding contemplated, pending, and/or threatened litigation:

- a) *Reynaldo Garcia, et al. v. Harlingen Waterworks System*, Cause No. 2015-DCL-00682, In the 103rd Judicial District Court of Cameron County, Texas; and
- b) Claims of Abundio Gonzalez and Juan Carlos Avila.

Motion: Kevin Campbell
Josh Fields

*Bill Hubbard, System Attorney attended Executive Session via phone conference.

The Board entered into Executive Session at 9:46 A.M.

The Board exited Executive Session at 10:04 A.M.

No action was taken.

AGENDA ITEM NO. 9 ADJOURN

There being no further business to discuss, the meeting adjourned at 10:04 A.M.

Motion: Josh Fields
Second: Kevin Campbell

Motion to approve was carried by a vote of the Board (3-0).

Attest: _____


Nilda Sanchez, Board Secretary