

CITY OF HARLINGEN WATERWORKS SYSTEM
Regular Board Meeting Minutes
Thursday, May 29, 2014

The Regular Meeting of the Utility Board of Trustees was conducted on the 29th day of May, 2014 at 9:00 A.M. in the Harlingen Waterworks System's Board Room located on the second floor at 134 East Van Buren Avenue, in the City of Harlingen, Texas.

City Commissioners Present: Chino Sanchez, District 4
Victor Leal, District 5

Board Members Present: Rick De Los Santos, Chairman
Richard Uribe, Vice Chairman
Josh Fields, Trustee
Kevin Campbell, Trustee
Carlos Yerena, City Manager, Ex-officio

Staff Present: Darrell Gunn, General Manager
Kathern Davidson, Finance and Revenue Director
Jim Vallely, Wastewater Services Director
David Sanchez, Water Services Director
Mark Jasper, Engineering

AGENDA ITEM NO. 1: OPEN MEETING AND WELCOME

Chairman De Los Santos called the meeting to order at 9:07 A.M. and asked if the Agenda was posted in accordance with the law, Nilda Sanchez responded yes.

AGENDA ITEM NO. 2: PUBLIC COMMENTS

No public comments.

AGENDA ITEM NO. 3: APPROVAL OF MINUTES

a) From the Regular Board Meeting of March 27, 2014

With no corrections made, a motion to approve the minutes from the Regular Board Meeting of April 24, 2014 was made.

Motion: Josh Fields
Second: Kevin Campbell

Motion to approve was carried by a vote of the Board (4-0).

b) From the Special Board Meeting of May 20, 2014

With no corrections made, a motion to approve the minutes from the Special Board Meeting of May 20, 2014 was made.

Motion: Richard Uribe
Second: Kevin Campbell

Motion to approve was carried by a vote of the Board (4-0).

AGENDA ITEM NO. 4: REPORTS AND PRESENTATIONS

a) Report on status of Capital Improvement Projects.

Darrell Gunn gave a brief discussion regarding about a certain unserved area of the Waterworks' service area. Mr. Gunn explained this area in which the VFW was located had always been serviced by City of San Benito and was now going to be disconnected by the City of San Benito on July 1, 2014. Mr. Gunn reported the Waterworks was addressing this situation to be able to provide wastewater services for the VFW. Discussion by the Board ensued.

b) Update on HWWS Community Outreach Projects.

Darrell Gunn gave a brief report about the current Waterworks' Community Outreach Projects and asked Nilda Sanchez, Committee Member, to elaborate on the power point showing the Waterworks giving back to the community. Nilda Sanchez showed a power point presentation including all 4 Community Events the Waterworks participated in this year. Events included "South Texas Sizzler", a Junior League 5k/10k run in January, Kidfit, a Junior League event geared to health and fitness for kids, that was in April, Drinking Water Week, the third annual event for the Waterworks at Downtown Jackson Street Market Days, this was in May, and for the first time ever, HWWS was asked to participate in a College and Career Day at Mean's Elementary, this was also in May. A couple of other in-house outreach projects consisted of a couple of tours of HWWS' Wastewater Treatment Plant #2 to some students from the local college, TSTC. Discussion by the Board ensued.

c) Report on Delinquent Accounts in the excess of \$500 per account.

Darrell Gunn informed the Board this was a fairly routine monthly report. Collections for the inactive accounts were still in progress. Discussion by the Board ensued.

AGENDA ITEM NO. 5: FINANCIALS

a) Monthly Financial Report for month ending March 31, 2014.

Darrell Gunn gave a brief explanation on the updated Financial Reports. Mr. Gunn discussed the recent net loss but stated we would be able to still operate without any worries of overdrafts. Mr. Gunn reported that he expected the pumpage to go up again, but that would be depending on any future rain fall. Discussion by the Board ensued.

AGENDA ITEM NO.6: MANAGER'S REPORT

Darrel Gunn gave a brief explanation of the information included in the Manager's Report. Discussion by the Board ensued.

AGENDA ITEM NO. 7 ADJOURN

There being no further business to discuss, the meeting adjourned at 9:56 a.m.

Motion: Josh Fields
Second: Richard Uribe

Motion to approve was carried by a vote of the Board (4-0).

Attest: _____



Nilda Sanchez, Board Secretary