

**HARLINGEN WATERWORKS SYSTEM
UTILITY BOARD OF TRUSTEES
REGULAR MEETING AGENDA
Wednesday, March 25, 2020 at 3:00 P.M.
via Teleconference or Videoconference**

The Harlingen Waterworks Utility Board of Trustees reserves the right to meet in Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code. This is not a Meeting of the Harlingen Elective Commission; however, a quorum of the City Commission may be present.

In accordance with the Governor's waiver under Tex. Gov't Code §418.016(e) of certain requirements of the Texas Open Meeting Act to allow political subdivision of the State to cope with the COVID-19 disaster by limiting in-person gatherings, the Utility Board of Trustees will meet through videoconference or teleconference. Public comment will be accepted and read aloud provided such comment is submitted in writing by mail (Public Comment, PO Box 1950, Harlingen TX 78551) or email (administration@hwws.com), is received at least one hour prior to the scheduled meeting time, and indicates the commenter's name and address. An audio recording of the meeting will be made available to the public in commonly accessible format by noon, March 26, 2020.

- 1. OPEN MEETING AND WELCOME**
- 2. COMMUNICATION / INPUT FROM CUSTOMERS AND RESIDENTS OF HARLINGEN**
- 3. APPROVAL OF MINUTES**
 - a) From the Regular Board Meeting of February 26, 2020
- 4. REPORTS AND PRESENTATIONS**
 - a) Presentation by Carr, Riggs & Ingram on FY 2019-2020 Annual Audit and Financial Report.
 - b) Report on delinquent accounts in excess of \$500 per account
 - c) Discussion of COVID-19 response including continuity of operations plan and potential modification of normal customer service policy.
- 5. FINANCIALS**
 - a) Monthly Financial Report for month ending February 29, 2020
- 6. RESOLUTIONS**
 - a) **R1920-21:** Awarding a contract for construction of Dixieland WTP Roadway Rehabilitation & Extension project.
 - b) **R1920-22:** Awarding a contract for purchase of a filter underdrain system, filter media, and installation support services.
- 7. MANAGER'S REPORTS**
- 8. ADJOURN**

I certify that a copy of this Agenda was posted on Friday, March 20, 2020 @ 5:00 PM at 134 E. Van Buren, City Hall and on the HWWS Website, and remained so posted for at least 72 hours preceding the time of said meeting.



Nilda Sanchez – Board Secretary