

**CITY OF HARLINGEN WATERWORKS SYSTEM  
Special Board Meeting Minutes  
Thursday August 11, 2022**

The Special Board Meeting of the Utility Board of Trustees was conducted on the 11th day of August 2022 at 5:00 P.M. in the Harlingen Waterworks System's Board Room located on the second floor at 134 East Van Buren Avenue, in the City of Harlingen, Texas.

City Commissioners Present: Frank Morales, District 4  
Michael Mezmar, District 3

Board Members Present: Michael Murphy, Chairman  
Chris Bartnesky, Vice Chairman  
Juan V. Garcia, Trustee  
Michael Garza, Trustee  
Gabriel Gonzalez, City Manager, Ex-Officio

Staff Present: Tim Skoglund, General Manager  
Gene McCullough, System Attorney  
Darrell Gunn, System Contractor (via videoconference)  
Robert Canterbury, System Contractor (via videoconference)  
Joyce Lamon, Director of Customer Services  
Michael Chamberlain, Purchasing Manager  
David Sanchez, Director of Water Services  
Jon Hedegard, Director of Wastewater Services  
Jose L. Rodriguez, IT Director  
Elizabeth Soto, Director of Human Resources  
Gabriel Trevino, Jr., Assistant Utility Engineer  
Joseph Lunn, Assistant Utility Engineer

**AGENDA ITEM NO. 1: OPEN MEETING AND WELCOME**

Michael Murphy, Chairman, called the meeting to order at 5:07 P.M. and asked if the agenda had been posted in accordance with the law; Nilda Sanchez responded affirmatively.

**AGENDA ITEM NO. 2: COMMUNICATION / INPUT FROM CUSTOMERS AND RESIDENTS OF HARLINGEN**

None

**AGENDA ITEM NO. 4: RESOLUTIONS**

**a) R2021-41: Adopting the 2022-2023 Fiscal Year Budget and recommending its approval by the Harlingen City Commission**

Tim Skoglund gave an overview of budget highlights and talked through the various schedules of the Budget Packet.

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Capital Improvement Projects had been moving along slower than expected, but staff engineers had advanced many projects to into planning or design and ready for construction; however, the delays on many projects were attributable to supply chain issues. Several of the SRF financial assistance preliminary applications were successful in qualifying for discounted interest loans, but loans would need to be paid back and increase debt service.

Mr. Skoglund gave a presentation regarding the proposed pay adjustments for CDL drivers, and he noted the importance of offering competitive pay rates to attract employees to solicit jobs with the Waterworks. Discussion ensued regarding the CDL pay adjustments and the effect they would have on foremen and supervisory pay .

Mr. Skoglund highlighted operations expense changed. He also noted that the high levels of proposed capital improvement spending recommended in the recent Master Plan would require large amounts of grant funding. Mr. Skoglund also explained the need for future rate adjustments to offset inflationary escalation of costs. He noted that the rate and impact fee studies included in the proposed Budget would help guide how the Board and City Commission might proceed on rate adjustments in coming years.

A motion was made to approve Resolution No. R2122-46– adopting the 2022-2023 Fiscal Year Budget and recommending its approval by the Harlingen City Commission

Motion: JV Garcia  
Second: Chris Bartnesky

Motion to approve was carried by a vote of the Board (4-0).

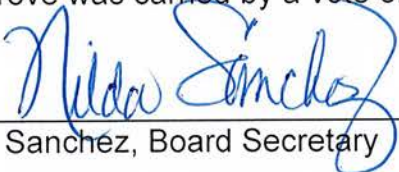
**AGENDA ITEM NO. 5: ADJOURN**

There being no further business to discuss, Chairman Murphy, called for a motion to adjourn the meeting at 6:40 PM.

Motion: Chris Bartnesky  
Second: Michael Garza

Motion to approve was carried by a vote of the Board (4-0).

Attest:

  
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Nilda Sanchez, Board Secretary