

PUBLIC INFORMATION REQUEST

Please deliver your request to the Harlingen Waterworks System (HWWS) Administration Office at 121 E Harrison, Second Floor, Harlingen, Texas, or by e-mail to: <u>pio@hwws.com</u>

You are only required to provide contact information sufficient for HWWS to contact you for clarification questions and to provide a response to your request.

Please print except for your signature:

Date:

From:

Name

Telephone:

Street Address

Other Telephone:

City, State, and ZIP Code

Email:

Please describe the public information you are requesting. If clarification is needed, you will be contacted at the email or phone number you provide. Information responsive to your request will be transmitted via email as a first option. If requesting hard copies, a charge of \$0.10 per page will apply. If information is requested to be mailed, postage charges will apply. All reproduction and postage charges must be paid before information will be mailed. There may be a charge for locating the information you request, in accordance to the Attorney General's Public Information Act Handbook – Vll (A-D).

PIR No.

For office use, only

Signature