

CITY OF HARLINGEN WATERWORKS SYSTEM
Regular Board Meeting Minutes
Wednesday, July 31, 2024

The Regular Board Meeting of the Utility Board of Trustees was conducted on the 31st day of July 2024 at 5:00 P.M. in the Harlingen Waterworks System's Board Room located on the second floor at 121 East Harrison Avenue, in the City of Harlingen, Texas.

City Commissioners Present: Ford Kinsley, District 1

Board Members Present: Chris Bartnesky, Chairman
Michael Garza, Vice Chairman
Michael Murphy, Trustee
Steve Brewer, Trustee
Maru De La Paz, Trustee
Gabriel Gonzalez, City Manager, Ex Officio

Staff Present: David Sanchez, Interim General Manager
Gene McCullough, System Attorney
Ron De La Garza, Director of Finances
Florita Rodriguez, Customer Service Director
Michael Chamberlain, Purchasing Manager
Jon Hedegard, Director of Wastewater Services
Jose L. Rodriguez, Director of Information Technology
Gabriel Trevino, Utility Engineer
Cassandra Mata, HR Manager

AGENDA ITEM NO. 1: OPEN MEETING AND WELCOME

Chairman Chris Bartnesky, called the meeting to order at 5:03 P.M. and asked whether the agenda had been posted in accordance with the law; Nilda Sanchez confirmed it had.

AGENDA ITEM NO. 2: INVOCATION FOLLOWED BY PLEDGE OF ALLEGIANCE

Chris Bartnesky commenced the meeting by welcoming everyone in attendance and honoring our country with the Pledge of Allegiance. David Sanchez followed with a prayer.

AGENDA ITEM NO. 3: CONFLICT OF INTEREST

Mr. Bartnesky read the conflict-of-interest disclosure and asked the Board if anyone had any known conflicts of interest for this Board Meeting. None of the trustees reported a conflict of interest.

AGENDA ITEM NO. 4: COMMUNICATION / INPUT FROM CUSTOMERS AND RESIDENTS OF HARLINGEN

None.

CITY OF HARLINGEN WATERWORKS SYSTEM
Regular Board Meeting Minutes
Wednesday, July 31, 2024

***** OUT OF SEQUENCE**

Executive Session was moved up on the agenda ensuring full participation by the Board of Trustees.

AGENDA ITEM NO. 10: EXECUTIVE SESSION

a) To discuss legal matters; pursuant to Tex. Gov't Code §551.074.

A motion to enter Executive Session was made.

Motion: Garza Second: Brewer

Motion to Approve: 5 Yeas 0 Nays

Entered Executive Session at: 7:11 PM.

Exited Executive Session at: 7:30 PM.

No Action was taken.

***** OUT OF SEQUENCE**

AGENDA ITEM NO. 5: APPROVAL OF MINUTES

- a) From the Regular Board Meeting of June 26, 2024.
- b) From the Special Board Meeting of July 17, 2024.

With no corrections requested, a motion to approve the Board Minutes for the Regular Board Meeting of June 26, 2024, and the Special Board Meeting of July 17, 2024, was made.

Motion: Michael Murphy
Second: Maru De La Paz

Motion to approve was carried by a vote of the Board (5-0).

***** OUT OF SEQUENCE**

AGENDA ITEM NO. 8: RESOLUTIONS

Consent

- a) R2324-52: Approving a contract extension for Caliche
- b) R2324-53: Approving a contract extension for Chlorine
- c) R2324-54: Approving a contract extension for Repair Services

CITY OF HARLINGEN WATERWORKS SYSTEM
Regular Board Meeting Minutes
Wednesday, July 31, 2024

- d) R2324-55: Approving a contract extension for Sulfur Dioxide
- e) R2324-56: Approving a contract extension for Polymers for Actiflo
- f) R2324-57: Approving a contract extension for Analysis of Laboratory Samples
- g) R2324-58: Approving a contract extension for HVAC Services
- h) R2324-59: Approving a contract extension for Hydrogen Peroxide
- i) R2324-60: Approving a contract extension for Liquid Aluminum Sulfate and Ammonium Sulfate
- j) R2324-61: Approving a contract extension for Liquid Sodium Hydroxide
- k) R2324-62: Approving a contract extension for Water Treatment Coagulant
- l) R2324-63: Approving a contract extension for Mechanical Water Meters

A motion was made to approve Resolution No.'s R2324-52 (a) through R2324-63 (l) by consent agenda.

Motion: Michael Garza
Second: Steve Brewer

Motion to approve was carried by a vote of the Board (5-0).

***** OUT OF ORDER**

AGENDA ITEM NO.6: REPORTS AND PRESENTATIONS

b) Presentation on Proposed Capital Improvement Projects for FY 2024-2025.

Gabriel Trevino presented a comprehensive presentation on the status of current year CIP projects and proposed projects for FY 2024-25. Discussion by the Board ensued.

***** Michael Garza left at 7:09 P.M.**

c) Presentation and Discussion on FY Budget 2024-2025.

Ron De La Garza presented a detailed outline of the proposed FY 2024-2025 budget. The discussion included topics such as additional personnel positions, increased operational charges, higher postage costs and the transition of four new software systems within the Human Resources, Finance and Customer Service departments. Discussion by the Board ensued.

***** OUT OF SEQUENCE**

Regular

- m) R2324-64: Adopting the 2024-2025 Fiscal Year Budget and recommending its approval by the Harlingen City Commission.

CITY OF HARLINGEN WATERWORKS SYSTEM
Regular Board Meeting Minutes
Wednesday, July 31, 2024

A motion was made to approve Resolution No. R2324-64 - adopting the 2024-2025 Fiscal Year Budget and recommending its approval by the Harlingen City Commission.

Motion: Maru De La Paz
Second: Steve Brewer

Motion to approve was carried by a vote of the Board (4-0).

***** OUT OF SEQUENCE**

AGENDA ITEM NO. 7: FINANCIALS

a) Monthly Financial report for month ending June 30, 2024.

Florita J. Rodriguez gave an overview of the financial reports ending June 30, 2024. Discussion by the Board ensued.

b) Presentation of Quarterly Investment , Quarter ending June 30, 2024.

Ron De La Garza discussed information in the Quarterly Investment Report, quarter ending June 30, 2024.

***** OUT OF SEQUENCE**

AGENDA ITEM NO. 9: MANAGER'S REPORTS

David Sanchez reported on several items concerning Manager's Reports.

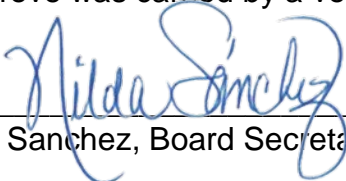
AGENDA ITEM NO. 11: ADJOURN

There being no further business to discuss, Chairman Bartnesky, called for a motion to adjourn the meeting at 8:08 P.M.

Motion: Steve Brewer
Second: Michael Murphy

Motion to approve was carried by a vote of the Board (4-0).

Attest:



Nilda Sanchez, Board Secretary