

CITY OF HARLINGEN WATERWORKS SYSTEM

Regular Board Meeting Minutes

Wednesday, July 29, 2026

The Regular Board Meeting of the Utility Board of Trustees was conducted on the 29th day of July 2026 at 5:00 P.M. in the Harlingen Waterworks System's Board Room located on the second floor at 121 East Harrison Avenue, in the City of Harlingen, Texas.

City Commissioners Present: Gabriel Gonzlaez, City Manager
Daniel N. Lopez, District 2

Board Members' Present: Michael Garza, Chairman
Michael Murphy, Vice Chairman
Steven Ritter, Trustee
Jessica Gonzalez, Trustee
Scott Alex, Trustee

Staff Present: Roy Rodriguez, Interim General Manager
Gene McCullough, System Attorney
Ron De La Garza, Director of Finances
Michael Chamberlain, Purchasing Manager
Jose L. Rodriguez, Director of Information Technology
Gabriel Trevino, Utility Engineer
Florita J. Rodriguez, Customer Service Director
Mario A. Gonzalez, Water Services Director
Joseph Lunn, Assistant Utility Engineer

AGENDA ITEM NO. 1: OPEN MEETING AND WELCOME

Chairman Michael Garza called the meeting to order at 5:00 P.M. and inquired if the agenda had been posted in compliance with the law, which Alexandra Torres confirmed it had.

AGENDA ITEM NO. 2: PLEDGE OF ALLEGIANCE FOLLOWED BY INVOCATION

Michael Garza commenced the meeting by welcoming everyone in attendance and honoring our country with the Pledge of Allegiance. Roy Rodriguez followed with a prayer.

AGENDA ITEM NO. 3: CONFLICT OF INTEREST

Michael Garza read the conflict-of-interest disclosure and asked the Board if anyone had any known conflicts of interest for this Board Meeting. None of the trustees reported a conflict of interest.

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AGENDA ITEM NO. 4: COMMUNICATION / INPUT FROM CUSTOMERS AND RESIDENTS OF HARLINGEN

Luis Valdespino - spoke regarding the agreement with RGVPG.

Angela Valdespino spoke of the Data Center Water agreement.

Desi Martinez spoke regarding the CIP Budget allocations and upcoming rate increases.

AGENDA ITEM NO. 5: APPROVAL OF MINUTES

A motion to approve the Board Minutes for the following Board Meetings was made:

Regular Board Meeting of June 24, 2026.

Special Board Meeting of June 30, 2026.

Motion: Jessica Gonzalez

Second: Scott Alex

Motion to approve was carried by a vote of the Board (5-0).

AGENDA ITEM NO.6: REPORTS AND PRESENTATIONS

a) Report on Delinquent Accounts Exceeding \$500

Florita J. Rodriguez gave an overview of the financial reports ending June 30, 2026.

AGENDA ITEM NO. 7: FINANCIALS

a) Monthly Financial Report for month ending June 30, 2026.

Ron De La Garza gave an overview of the financial reports ending June 30, 2026.

Discussion by the Board ensued.

b) Quarterly Investment Report, ending Quarter June 30, 2026.

Ron De La Garza discussed information in the Quarterly Investment Report, quarter ending June 30, 2026

AGENDA ITEM NO. 8: RESOLUTIONS

Consent Agenda

a) **R2526- 79** Approve contract extension for Microsoft 365 Licensing and Support

b) **R2526-80** Approve contract extension for Reagents and Water Analysis Supplies

c) **R2526-81** Approve Purchase of Portable Water Meters

A motion was made to approve Resolution No. R2526-79 through R2526-81, under Consent Agenda was made.

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Motion: Steven Ritter
Second: Michael Murphy

Motion to approve was carried by a vote of the Board (5-0).

Regular Agenda

d) R2526-82 Adopting Budget for fiscal year 2026-2027.

Ron De La Garza presented a detailed outline of the proposed FY 2026-2027 budget. The discussion included topics such as additional personnel positions, increased operational charges, and additional account breakdowns. Discussion by the Board ensued.

A motion was made to approve Resolution No. R2526-82 -Adopting Budget for fiscal year 2026-2027.

Motion: Michael Murphy
Second: Scott Allex

Motion to approve was carried by a vote of the Board (5-0).

e) R2526-83 Approving Budget amendment BA2526-02

Ron De La Garza informed the Board of the need to approve Budget Amendment BA 2526-02. Mr. De La Garza explained that the amendment was necessary to account for interest expenses associated with the newly adopted bonds and to include the bond issuance costs required to finalize the bond closing. Discussion by the Board ensued.

A motion was made to approve Resolution No. R2526-83 - Approving Budget amendment BA2526-02

Motion: Jessica Gonzalez
Second: Scott Allex

Motion to approve was carried by a vote of the Board (5-0).

f) R2526-84 Approving Purchase of Trailers for Wastewater on Cooperative Contract

Michael Chaimberlain informed the Board that unused FY 2026 budget funds remaining from the purchase of two bypass pumps would be used to purchase a replacement trailer. The existing flatbed trailer used to transport equipment, and the cement trailer have reached the end of their service life, present safety concerns due to their age and condition, and are no longer considered reliable. Mr. Chamberlain recommended

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replacing the trailers to ensure the safe and efficient transportation of equipment and materials.

A motion was made to approve Resolution No R2526-84 Approving Purchase of Trailers for Wastewater on Cooperative Contract.

Motion: Scott Alex

Second: Michael Murphy

Motion to approve was carried by a vote of the Board (5-0).

g) R2526-85 Approving a Lease Agreement for the 3rd Floor of the Main Office Building with Adam's & Graham, LLP.

Roy Rodriguez informed the Board of the renewal of the third-floor lease agreement with Adam's & Graham LLP (A&G), which includes additional office space. There was no additional discussion from the Board.

A motion was made to approve Resolution R2526-85 Approving a Lease Agreement for the 3rd Floor of the Main Office Building with Adam's & Graham, LLP.

Motion: Scott Alex

Second: Steven Ritter

Motion to approve was carried by a vote of the Board (5-0).

h) R2526-86: Appointing a Representative to the City of Harlingen Audit Committee.

Roy Rodriguez reported the need for an annual appointment of the Audit Committee and opened up the floor for a volunteer or nomination. Discussion by the Board ensued, and a decision to appoint Steven Ritter to the City Audit Commission was reached.

A motion was made to approve R2526-86: Appointing a Representative to the City of Harlingen Audit Committee.

Motion: Jessica Gonzalez

Second: Scott Alex

Motion to approve was carried by a vote of the Board (5-0).

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AGENDA ITEM NO. 9: MANAGER'S REPORTS

a) Presentation on ongoing Construction Projects.

Gabriel Trevino reported on several Capital Improvement Project updates.

b) Plant Pumpage Report June 2026.

c) Plant Treatment Report June 2026.

d) Future Agenda Items.

EXECUTIVE SESSION:

A motion to enter Executive Session was made.

Motion: Steven Ritter Seconded: Jessica Gonzalez.

Motion to Approve: 5 Yeas 0 Nays

Entered Executive Session at: 6:27 P.M.

Exited Executive Session at: 6:48 P.M.

Action Taken: No action taken

AGENDA ITEM NO. 10: ADJOURN

There being no further business to discuss, Michael Garza called for a motion to adjourn the meeting at 6:50 P.M

Attest: _____



Alexandra Torres, Board Secretary